



DONALD L. WOLFE, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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IN REPLY PLEASE

REFER TO FILE: **AE-3**

January 19, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**CONSTRUCTION PROJECT MANAGEMENT  
AND RELATED SERVICES  
VARIOUS CAPITAL PROJECTS  
AWARD AGREEMENTS  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER THAT  
YOUR BOARD:**

Authorize the Director of Public Works to execute Consultant Services Agreements with Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., each for a not-to-exceed fee of \$7.5 million for a total not-to-exceed amount of \$30 million to be financed from capital project budgets, to provide as-needed construction project management and related services for a three-year term commencing on the date of the initial Notice to Proceed, with two additional one-year options to be exercised at the discretion of the Director of Public Works. Renewals will be recommended based upon the level of satisfaction with the services provided.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board authorize the Director of Public Works to obtain construction project management and related support services to enhance Public Works' project management capabilities.

On December 18, 2001, your Board authorized an Agreement with DMJM Management for as-needed construction project management services for a one-year period with two annual renewal options and a not-to-exceed fee of \$15 million over the full term. In January 2003 and January 2004, the Director of Public Works renewed the Agreement with an expiration date of January 16, 2005.

On September 7, 2004, and December 20, 2005, in order to assure the availability of sufficient project management resources, your Board authorized Supplemental Agreements to extend the term of the Agreement to January 16, 2006, and January 16, 2007, respectively, without increasing the initial contract amount.

Public Works is currently managing approximately 125 active capital projects that are in various stages of feasibility analysis, programming, design, or construction. The number of projects managed by Public Works is expected to increase substantially. To ensure adequate resources with the appropriate level of training and experience to execute work on schedule without loss of continuity, we are requesting as-needed construction project management services contracts with Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., to supplement our project management activities over the next five years. The consultant staff, under Public Works' supervision, will perform project management duties for the construction of health centers, courts, correctional and detention facilities, beach facilities, libraries, parks, fire and sheriff stations, and various other facilities in support of the County's Capital Projects Program.

### **Implementation of Strategic Plan Goals**

These actions meet the County Strategic Plan Goal of Fiscal Responsibility by supporting investment in public infrastructure. This action is also consistent with the County Strategic Plan Goal of Organizational Effectiveness. The use of as-needed Consultant Services Agreements has enabled Public Works to better manage fluctuations in workload and thereby provide responsive services to our clients.

### **FISCAL IMPACT/FINANCING**

Public Works has negotiated a not-to-exceed fee of \$7.5 million each with Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., for a total not-to-exceed amount of \$30 million, which represents the estimated cost to provide services over the three-year period.

No impact on the County's General Fund is expected from these actions. The recommended construction project management services will be funded from capital project budgets and expended as the individual projects are approved by your Board.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Agreement, in the form previously approved by County Counsel, will be used. The existing Consultant Services Agreement includes the standard Board-directed clauses that provide for contract terminations, renegotiations, and hiring qualified displaced County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractors shall notify their employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

### **ENVIRONMENTAL DOCUMENTATION**

Because it can be seen with certainty that the award of these Agreements will have no possible impact on the environment, this action is not subject to the California Environmental Quality Act.

### **CONTRACTING PROCESS**

On August 22, 2005, Public Works issued a Request for Proposals for as-needed construction project management and related services to assist Public Works in the management of the County's Capital Projects Program.

The Request for Proposals allowed firms to compete based on one of three sizes: small, medium, or large. Each firm self-identified a size based on their annual revenue and number of employees, and competed with firms of the same size.

We received 22 proposals and an Evaluation Committee, comprised of staff from Public Works and the Chief Administrative Office, assessed their qualifications. Oral presentations were made to the Evaluation Committee as part of the assessment process. The selected firms represent the firms that are the best qualified from each size category to provide the required services based upon their proposed organizational structure, support resources, technical and administrative expertise, experience, and proposed work plan. The firms were selected without regard to race, creed, color, or gender.

Given the broad range of projects undertaken by the County, Public Works will augment the capabilities offered by consultant firms by extending construction management opportunities to a larger and more diverse range of firms, and improve our ability to match the skills and capabilities of construction management firms with the nature and requirements of specific projects. The County reserves the right to match potential projects with the capabilities of each firm. Once a project is identified, the Director of Public Works plans to utilize the firm that provides the best staffing for the project.

As requested by your Board on February 3, 1998, this contract opportunity was listed on the Doing Business with Us website. A copy of the website posting is included as Enclosure A for your reference.

Parsons', GKK Works', Bernards', and Simpson & Simpson Management Consulting, Inc.'s, Community Business Enterprises participation data and three-year contracting history with the County are on file with Public Works.

#### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Authorizing Consultant Services Agreements with Parsons, GKK Works, Bernards, and Simpson & Simpson Management Consulting, Inc., will allow Public Works to manage and implement the County's Capital Projects Program with as-needed Consultant Services Agreements to better manage fluctuations in workload and thereby provide more responsive services to our clients.

The Honorable Board of Supervisors  
January 19, 2006  
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**CONCLUSION**

Please return one adopted copy of this letter to the Chief Administrative Office and Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Director of Public Works

DAVID E. JANSSEN  
Chief Administrative Officer

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Enc.

cc: County Counsel  
Office of Affirmative Action Compliance  
Department of Public Social Services (GAIN/GROW Program)

Award information has not been added at this time.

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### Bid Information

**Bid Number :** AE300

**Bid Title :** REQUEST FOR PROPOSALS FOR AS-NEEDED CONSTRUCTION PROJECT MANAGEMENT AND RELATED SERVICES

**Bid Type :** Service

**Department :** Public Works

**Commodity :** CONSTRUCTION SERVICE, GENERAL (DIGGING, DITCHING, ROAD GRADING, ROCK STABILIZATION, ETC.)

**Open Date :** 8/22/2005

**Closing Date :** 9/19/2005 5:00 PM

**Notice of Intent to Award :** [View Detail](#)

**Bid Amount :** N/A

**Bid Download :** Not Available

**Bid Description :** The Los Angeles County Department of Public Works is inviting proposals from qualified firms to provide construction project management and related services as a member of Public Works' Project Delivery Team in support of the County's Capital Project Program managed by Public Works. A total of up to six (6) as-needed contracts will be awarded from this solicitation, two (2) small sized category firms, two (2) medium sized category firms, and two (2) large sized category firms.

A preproposal conference to answer questions about this selection process will be held on September 12, 2005, at 9:00 a.m., at the Department of Public Works, 900 South Fremont Avenue, Alhambra Room, Alhambra, California 91803. Attendance is strongly encouraged.

Requests for Proposals were mailed on August 23, 2005 to all the firms who participated in the earlier pre-solicitation process. Non-participation in the pre-solicitation process does not exclude any firm from submitting a proposal; however, you must first contact for further details Ms. Kathleen Gandara at [kgandara@ladpw.org](mailto:kgandara@ladpw.org).

Proposals must be addressed and submitted to the Department of Public Works, Architectural Engineering Division, attention Ms. Kathleen Gandara, no later than September 19, 2005.

**Contact Name :** Kathleen Gandara

**Contact Phone# :** (626) 458-2566

**Contact Email :** [kgandara@ladpw.org](mailto:kgandara@ladpw.org)

**Last Changed On :** 8/23/2005 4:48:07 PM

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